



AFA (Florida) Annual Activity Plan (AAP)										
CALENDAR YEAR (1 Jan-31 Dec): 2008		Annual Activity Plan: X				Quarterly Activity Report: __				
CALENDAR QUARTER (1 st Jan-Mar; 2 nd Apr-Jun; 3 rd Jul-Sep; 4 th Oct-Dec). Place an "X" next to the appropriate Quarter for Quarterly Reports:		Jan-Mar		Apr-Jun		Jul-Sep		Oct-Dec		
		__	__	__	__	__	__	__	__	
REGION NAME: Florida		CERTIFIED (DATE/President's Name): TBD / Tim Brock								
STATE NAME: Florida		CERTIFIED (DATE/President's Name): TBD / Tim Brock								
CHAPTER NUMBER: N/A		CERTIFIED (DATE/President's Name): N/A								
CHAPTER NAME: N/A										
Note: "P" = "Planned" and "A" = Accomplished. Place the number of events planned or accomplished next to the appropriate Goal for the Quarter.		Jan-Mar Events		Apr-Jun Events		Jul-Sep Events		Oct-Dec Events		Remarks (May be brief, but <u>must</u> contain sufficient detail to explain what you did. Always include the what, when, who, how many, how much, type of info) Expand in "Additional Remarks" section at the end of the report if necessary.
		P	A	P	A	P	A	P	A	
Theme 1 - Educate the Public										
1a. Chapters conduct at least one outreach program for non-choir audience per year										
1b. Chapters support science, technology, engineering, and math (STEM) programs										
1c. Chapters participate in Teacher of the Year recognition program										
1d. Chapters participate in at least one aerospace education program per year										
1e. State institutionalize AFA Teacher of the Year Program with annual selection from chapter nominations				1		1		1		Apr-Jun: State Awards Committee meets to select chapter nominations for State Teacher of the Year (ToY). Forward selection to AFA NLT 15 May. Jul-Sep: Present State ToY Award at State Convention. Oct-Dec: Publish State Awards SOP in December defining ToY nomination and selection procedures.

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Theme 2 - Advocate Aerospace Power									
2a. Chapters (collaboratively within the state) make personal contact with every Congressional rep or Congressional staff member	1								Feb: State VP for Gov't Relations reminds all chapters to contact their Congressional office.
2b. Chapters offer/secure acceptance of AFA membership for member of Congress									
2c. Chapters establish contact and invite local/state politicians to chapter events									
2d. Chapters have member of Congress or staff member attend a chapter activity at least once per year									
2e. Chapters serve on local government and veteran boards, agencies, and other associations									
2f. State serve on state government and veteran boards, agencies, and other associations	2								Jan: Appoint representatives to the Florida State Veteran's Council and the Joint Veterans Committee of the Florida National Cemetery
2g. Chapters (with local aerospace industry) establish relationship and invite industry participation in chapter events									
2h. State, coordinate and encourage all chapters to invite and receive acceptance of AFA membership by members of Congress	1								Feb: State VP for Gov't Relations reminds all chapters to contact their Congressional office and request they accept complimentary AFA membership.
2i. Support the AFA Congressional Breakfast during the National Convention and present Congressional Member of the Year and Congressional Staffer of the Year awards.				1					Sep: Present congressional awards in Washington, DC.

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	P	A	P	A	P	A	P	A	
Theme 3 - Support USAF & AF Family									
3a. Chapters (near an active duty, guard, reserve unit, or a civilian institution supporting USAF) conduct at least one program per year to recognize/supporting USAF/ANG/AFRES									
3b. Chapters (near an active duty, guard, reserve installation) conduct at least one program per year to support the families of the deployed forces.									
3c. Chapters conduct educational support program for dependents.									
3d. Chapters conduct at least one Veteran/Retiree program per year									
3e. Chapters (near a cadet activity) conduct at least one program per year									
3f. Chapters (near AF installations) make personal contact with senior officers/NCOs at least once per quarter									
3g. Chapters (near AF installations) Increase AF installation and base education office awareness of AFA scholarships & grants opportunities by making contact with the Base Education Officer at least once per year.									
3h. State with cadet activities, conduct at least one program per year	1		2		1				Jan-Mar: Select and present AFA FL JROTC Cadet of the Year. Apr-Jun: Conduct AFA FL Drill Competition on 31 Mar. Select State AFJROTC and Kitty hawk Air Society Cadet of the Year IAW State SOP. Jul-Sep: Present Cadet awards at State Convention or other appropriate activity.

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Theme 4 - Strengthen AFA Field Operations									
4a. Chapters/State submit annual officer roster (31 Oct)							1		Oct: Submit State Officer Roster
4b. Chapters/State submit annual activity and financial plan (31 Dec)							2		Oct: Submit State Annual Activity and Financial Plans
4c. Chapters/State submit quarterly activity & financial reports (45 days after end of quarter)	2		2		2		2		Submit reports
4d. Chapters/State submit all plans and reports electronically	2		2		2		5		Submit electronically
4e. Chapters publish a newsletter quarterly									
4f. Chapters participate in one annual national membership awareness campaign									
4g. Chapters recruit new members totaling at least .75% of chapter strength per quarter									
4h. Chapters implement membership retention program									
4i. Chapters submit individual & unit awards to state									
4j. Region submit full complement of Exceptional Service Awards (ESA) and Medal of Merit (MOM) annually	1		1						Jan-Mar: Awards Committee formed. Apr-Jun: Committee selects ToY, ESA, MoM, PC, Chapter & State unit awards.
4k. Region submit at least one nomination for Presidential Citation or Member of the Year annually			1						May: Submit awards packages
4l. State/Region submit at least two chapter level awards annually			1						May: Submit awards packages
4m. Region submit emerging leader list to Nominating Committee annually when requested							1		Oct: Submit list upon request from AFA Hq.
4n. State/Region publish a newsletter each quarter	1		1		1		1		Post all chapter/state newsletters on State Web site. Send State newsletter to all chapters, state elected/appointed officers, key personnel and send to all 10,000 + members in the 2 nd quarter.
4o. State/region conduct a meeting/program each quarter	1		1		1		1		Jan-Mar: Conduct State Winter Meeting in Orlando. Apr-Jun: Hold State Area meetings. Jul-Sep: Hold State Convention in Cape Canaveral. Oct-Dec: Hold State Area Meetings.

ADDITIONAL REMARKS (Please reference Para and sub Para number (i.e. 2a):
None